



## MEWP PLANNING

**All MEWP activities must be properly planned and site specific - even if a generic plan is available**

**MEWP planning process must include the following**

- **Identify the task**

eg. time, place, rail mounted, job to be undertaken, etc

- **Identify the hazards associated with the task & carry out a risk assessment**

eg. adjacent live OLE, adjacent line open to traffic, equipment to be carried, fixed structures en-route, site access,



- **Identify the control measures**

eg. slew locks, exclusion zones, machine controller, direction MEWP is to travel

- **Select the appropriate MEWP**

eg. heights, reach/slews, weights, environment, site access,

- **Record the planning (including rescue)**

After identifying the risks, hazards and control measures a documented method statement/task briefing must be produced which includes suitable methods of rescue for personnel that may require it. Additionally a person on the ground must be conversant with the emergency controls to lower the basket in an emergency situation.

- **Review the method statement/task briefing before work starts**

- **Communicate the method statement/task briefing to all personnel involved**

Machine controller brief personnel at start of each shift